SOUTHEASTERN TECHNICAL COLLEGE
APPLICANT REFERENCE FORM

The individual listed has applied for a position at Southeastern Tech and has listed you as a reference. Your response to the following questions will assist our selection committee in completing the selection process. Thank you for your comments and assistance.

Reference Name:		
Organization/Association:		Phone #:
Applicant Name:		
Position Held:		
SSN:	Dates Employed: From	To

I hereby release from all liability the company or person completing this form, and authorized them to release all information regarding my employment.

I also release Southeastern Technical College from all liability for any damages from the disclosure of this information.

Applicant Signature:	Date:

How long have you known this applicant and in what capacity?

Please rate the applicant using the following scale:
3=Excellent 2=Good 1=Poor

Demonstrates Professionalism	
Dependable/Good Work Ethic	
Communication Skills	
Acts as a Team Player	
Responsible Individual	
Leadership Skills	

Please provide any additional information or comments about the applicant which may assist the selection committee in their review of this individual.