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SPIRIT_2011

Community and Public Service Goals Report

Edit	Community and Public Service Unit	Desired Outcome	Assessment Method	Actual Assessment Results / Analysis	Use of Results/Improvement
	Child Development Center	The Child Development Center will maintain the Center of Distinction.	Evaluation from Bright from the Start: Georgia Department of Early Care and Learning Certificate of Center of Distinction Accreditation	Successful evaluation from Bright from the Start	Promoted Child Development Center in the Community Encouraged ECCE students to strive for accreditation for their own facilities.
	Office of Adult Education	40% of the adult education students with a goal to enter post-secondary, will meet that goal.	1. GALIS 2. KMS	52.6% of the students enrolled with a goal to enter postsecondary met that goal.	1. Continue to provide postsecondary information to day and evening adult education program students.
	Office of Adult Education	Maintain a 73% GED graduation rate	1. GALIS Report 2. KMS Report	The GED pass rate as of today is 61.2%	The data match for GED testing will not be complete until July 15.
	Office of Adult Education	Maintain a 67% retention rate in Adult Education	1. GALIS Report 2. KMS Report	The retention rate was 63%.	1. We will continue to provide flexible scheduling as well as day and evening classes as well as encourage more students to consider distance education as an option before leaving the program. 2. Approximately 740 of our students left the program before completing. The majority left to take jobs, full and part-time, in an effort to help their families in this depressed economy.
	Office of Adult Education	1. 2% increase in Adult Education enrollment over previous fiscal year.	1. GALIS Report 2. KMS Report	The GALIS comparison report reveals a 3% NRS enrollment increase over last year and a State enrollment is up 1% over last year.	Continue strategies and activities implemented in 2011.
	Office of Adult Education	100% of the GED graduates, who have a goal to take the WorkKeys assessment will have that opportunity.	Work Ready assessment report.	All GED graduates had the opportunity to take the Work Keys assessment. 2. All full time instructors were trained to proctor the assessment.	The Work Keys assessment is a recruitment tool for the adult education program. Individuals who do not score a 3 on any of the three sections can enroll and remediate in adult education.
	Office of Adult Education	1. Maintain a 85% or better satisfaction rate on annual program self-assessments designed to identify program strengths and weaknesses.	1. Annual self-assessment.	The program assessment results was 95% this year.	The assessment results are used for continuous program improvement, such as implementing the distant education program, training instructors to proctor work keys assessments, increasing the number of class locations, and implementing a transition program.
	Office of Adult Education	100% of the full time Adult Education instructional staff will complete a minimum of 50 hours of professional development to enhance instruction.	1. Annual instructor staff development plans. 2. Annual instructor evaluations.	All instructors exceeded their 50 hour minimum of staff development activities.	Instructors will continue to have access to staff development opportunities through UGA, and national presenters at the annual Adult Education Leadership conference in Atlanta each year.
	Office of Adult Education	42% of the students enrolled in the adult education program will advance a minimum of one grade level.	1. GALIS Report. 2. KMS Report.	41.5% of the students enrolled advanced a minimum of one educational level.	1. The results are used as a retention tool to keep students motivated and attending. As they see actual progress toward taking/passing the GED and/or enrolling in postsecondary they continue in the program. 2. Students are recognized at the end of each quarter for their achievements.
	Office of Adult Education	Increase the number of Adult Education class sites by 1% over the previous fiscal year.	GALIS Report.	1. A new class was started at the Emanuel Women's Facility in Swainsboro.	These results will be used to increase enrollment each year and provide educational opportunities close to the populations to be served rather than

				2. An ESL class was scheduled to begin in Lyons in January but was put on hold due to the budget. this class is scheduled to begin in July-August 2011.	have students traveling to classes.
	Office of Economic Development	2% increase in number of customized training services over previous fiscal year including Work Ready and Small Business Assistance Services	Review Economic Development Division enrollment and revenue reports submitted monthly to the President Review course evaluations as courses are completed Meet established goals for FY 2011	Customized training and services were provided for a total 14,672 individuals during the year. Assisted 112 small businesses. Awarded 10 A+ computer certifications for inmates at Smith State Prison. Goal was surpassed.	Division will continue to market customized training services to businesses and industries. We will also closely monitor need to modify or add new services.
	Office of Economic Development	Obtain professional development to meet staff development requirements and enhance Economic Development services	Staff Development Plan and Activity Reports	Attended all required staff development meetings. Total of 108 staff development hours were completed during the year. Goal was achieved.	Developed staff development plan for next year.
	Office of Economic Development	2% increase in number of conferencing and catering services to the community.	Economic Development Enrollment and Revenue Reports Economic Development Center Survey Enrollment and Revenues meet pre-established goals for FY 2011	Hosted 98 meetings and conferences during the year. 3641 individuals served Results for 2011 reflect a decrease from the previous year	Many businesses have reduced number of conferences and meetings. Division will promote the EDC's capability to host meetings and conferences specifically to businesses, industries, and agencies.
	Office of Economic Development	2% increase in the number of continuing education course offerings over previous fiscal year.	Economic Development Enrollment and Revenue Reports Continuing Education Course Evaluations	Continuing education classes were provided for a total of 728 people during the year. This number represents a slight reduction from the previous year.	Additional marketing and a slate of new courses for next year are the main strategies to increase participation in continuing education programs.
	Office of Economic Development	2% increase in utilization of economic development services.	Utilization reports submitted to the President monthly TCSG System Scorecard for Economic Development Meet prestablished goals for FY2011	A total of 19,041 individuals were served during FY2011. Results for 2011 reflect a moderate increase from the previous year Goal was achieved.	We plan to continue similar efforts in the coming year. Reductions in resources will require we develop effective and efficient methods to reach our target population.