

Strategic Plan Progress Tracking Report

FY 2010 Goal/Objective	FY 2010 Achievements	FY 2011 Goal/Objective	FY 2011 Achievements	FY 2012 Goal/Objective	FY 2012 Achievements
Goal 1. Guarantee student access and the opportunity for success.		Goal 1. Guarantee student access and the opportunity for success.		Goal 1. Guarantee student access and the opportunity for success at all levels	
Objective 1. Provide dual enrollment opportunities and other partnerships with local secondary school systems.	257 High School Enrollment	Objective 1. Provide dual enrollment opportunities and other partnerships with local secondary school systems.	STC saw a significant increase in the ACCEL program because of the Mini-Core agreement between TCSG and USG.	Objective 1. Assure the quality of instruction and support services to enhance student learning	Successful Quarter to Semester Conversion Implemented Student Loans 100% Licensure/Certification Pass Rate: Commercial Truck Driving Cosmetology 100%/Practicum/95%Theory Clinical Lab Dental Hygiene EMT, Medical Assisting Paramedic Practical Nursing Radiologic Tech Nationals 2 students won bronze medals SKILLS USA Gold Medals - Georgia Criminal Justice Customer Service Medical Assisting Team Event SKILLS USA - FY 2012 Final Data not yet available - YTD data: 66.8% Retention Rate Not Available - Graduation Rate 918 FTE - not yet final 258 High School Enrollment - not yet final
Objective 2. Provide services to improve enrollment, retention, graduation, and placement rates.	66.8% Retention rate	Objective 2. Provide services to improve enrollment, retention, graduation, and placement rates.	A tracking mechanism was developed to track attrition of those referred through the Early alert system.	Objective 2. Expand adult education opportunities to improve educational advancement	580 GEDs awarded 1800 Adult Ed in NRS (ABE/ASE/ESL) 700 Level Completions in ABE, ASE, and ESL 550 GED graduates 25% GED to Technical College Transition Rate
Objective 2. Provide services to improve enrollment, retention, graduation, and placement rates.	52% Graduation Rate	Objective 2. Provide services to improve enrollment, retention, graduation, and placement rates.	Planned for a smooth Q2S conversion Full implementation of the Enrollment Management Plan - College-wide.		
Objective 2. Provide services to improve enrollment, retention, graduation, and placement rates.	1681 FTE				
Objective 3. Provide adult education opportunities to improve educational advancement.	547 GED graduates	Objective 3. Provide adult education opportunities to improve educational advancement.	Increased number of adult education class sites by 1% over previous fiscal year.	Objective 3. Expand dual enrollment opportunities and other partnerships with local secondary school systems	TCSG ranked STC 8th in terms of the number of high school students served in FY 2012.
Objective 3. Provide adult education opportunities to improve educational advancement.	25.1% GED to Technical College Transition rate	Objective 3. Provide adult education opportunities to improve educational advancement.	Expanded recruitment activities for non-English speaking students.		
		Objective 3. Provide adult education opportunities to improve educational advancement.	GED Fast Track was implemented. Math scores also improved as a result of the GED Track.		
Objective 4. Provide options and collaborations with business and industry, other institutions of higher learning, and other state agencies.	Georgia Southern University confirmed list of courses they will accept from STC. Received a draft from East Georgia College of courses they will accept.	Objective 4. Provide options and collaborations with business and industry, other institutions of higher learning, and other state agencies.	The following colleges added certain STC courses to their transfer databases. This provides STC graduates access and opportunity for success. Georgia Southern University https://adminservices.georgiasouthern.edu/transferequivalency/displayreport.php Valdosta State University http://banssb.valdosta.edu/pls/prod/hwwktreq.display_report GA Tech https://oscar.gatech.edu/pls/bprod/wwtraneq.P_TranEq_Rpt University of GA https://www.admissions.uga.edu/	Objective 4. Expand options and collaborations with business and industry, other post-secondary institutions, and other state agencies	More than 350 students enrolled in the Southeastern early College and Career Academy.

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Objective 4. Provide options and collaborations with business and industry, other institutions of higher learning, and other state agencies.	Career Academy Groundbreaking 2010	Objective 4. Provide options and collaborations with business and industry, other institutions of higher learning, and other state agencies.	Completed construction of the Automotive Technology/Career Academy building in Vidalia--356 students have enrolled for the 2010-2011 school year		
Objective 5. Assure the quality of instruction to enhance student success.		Objective 5. Assure the quality of instruction to enhance student success.			
Objective 6. Assure student learning is achieved.	<p>Developed comprehensive exit assessments for all programs.</p> <hr/> <p>Radiologic Technology 100% Licensure Exam Pass Rate</p> <hr/> <p>Cosmetology Vidalia and Swainsboro 100% Licensure Exam Pass Rate</p> <hr/> <p>Medical Assisting Swainsboro and Vidalia 100% Certification Exam Pass Rate</p> <hr/> <p>Practical Nursing Vidalia and Glennville 100% Licensure Exam Pass Rate</p> <hr/> <p>Commercial Truck Driving Vidalia and Swainsboro 100% Licensure Exam Pass Rate</p>	Objective 6. Assure student learning is achieved.	<p>SKILLS USA state winners: Criminal Justice--first place; Quiz Bowl--first place; Crime Scene Investigation--third place; Cosmetology--first place; Employment Application--first place</p> <p>Pass rates: Practical Nursing--92.3%; EMT--87.5%; Pharmacy Tech--100%; CDL--100%; Clinical Laboratory Technology 100%; Cosmetology 100%; Dental Hygiene 100%; Radiologic Technology 100%</p> <p>Center for Community College Engagement CCSSE Report- results indicate that STC scored higher than the Top-Performing Colleges in the area of Support for Learners.</p> <p>Although STC scored lowest in the area of Active and Collaborative Learning, the College score improved 2.2 points over the previous year's CCSSE. Active and Collaborative Learning prepares students to deal with real-life situations and problems. The CCSSE provides 2 years of evidence that support the QEP topic selection of application mathematics.</p>		
		Objective 7. Provide student and academic support services to enhance student success.			
Goal 2. Build Southeastern Georgia's workforce for economic vitality.		Goal 2. Build Southeastern Georgia's workforce for economic vitality.		Goal 2. Build the local workforce for economic vitality	
Objective 1. Provide economic development and community services that support attracting business and industry, creating, expanding, and retaining jobs.	<p>A total of 17,060 individuals were served by the Economic Development Division during FY2010</p> <p>Continuing education courses were provided for a total of 756 people</p> <p>Hosted 108 meetings and conferences during the year 4944 individuals served</p> <p>Economic Development Representatives visited 159 business/industry/chamber, civic events/community events.</p>	Objective 1. Provide economic development and community services that support attracting business and industry, creating, expanding, and retaining jobs.	<p>47,223 hours of contract training provided to local business and industry during the year</p> <p>54 companies served</p> <p>Exceeded the projected hours for the fiscal year.</p>	Objective 1. Provide excellence in economic development and community services to support attracting business /industry and creating/ expanding/ retaining jobs	<p>Economic Development Division: 13, 822 individuals were served</p> <p>115 small businesses were served</p> <p>55 companies trained - Customized Contract Training</p> <p>30,000 Total Trainee Contact Hours - Customized Contract Training</p>
Objective 1. Provide economic development and community services that support attracting business and industry, creating, expanding, and retaining jobs.	37,755 contact hours in customized contract training	Objective 1. Provide economic development and community services that support attracting business and industry, creating, expanding, and retaining jobs.	<p>Received Georgia Work Ready region Grant of \$350,000 to improve region's workforce.</p> <p>Received \$14,000 from SBDC and One Georgia to provide small business development classes.</p>		
Objective 1. Provide economic development and community services that support attracting business and industry, creating, expanding, and retaining jobs.	60 companies training for customized contract training				
Objective 1. Provide economic development and community services that support attracting business and industry, creating, expanding, and retaining jobs.	<p>Customized training and services were provided for a total of 11,433 individuals during the year</p> <p>Assisted 123 new and existing small businesses 8 A+ computer certifications were awarded at Smith State Prison</p> <hr/> <p>Quick Start projects for Chicken of the Sea, US Energy Sciences, Atlantic Wood, Range Fuels, and Vista Window were conducted</p>				
Objective 2. Support innovation, creativity, and entrepreneurship.		Objective 2. Support innovation, creativity, and entrepreneurship.		Objective 2. Support certified Work Ready and Entrepreneur Friendly programs.	All counties in the STC service delivery area are now Work Ready Certified. 2703 Work Ready assessments were conducted.
Objective 3. Provide Certified Work Ready program.	927 Work Ready assessments were conducted during the year	Objective 3. Provide Certified Work Ready program.	<p>Received the CLCP designation for three counties in our SDA</p> <p>Received a \$350,000 Work Ready grant</p>	Objective 3. Expand credit program offerings to match workforce needs/strategic industries.	<p>GA Board of Nursing approved the Associate degree in Nursing.</p> <p>TCSG State Board approved ADN.</p> <p>Automotive program was started Fall 2012.</p>
Objective 4. Provide credit programs to match workforce needs/strategic industries.	<p>Established CTD program on Swainsboro Campus.</p> <hr/> <p>Completed plans for Glennville classroom building.</p> <hr/> <p>Received \$500,000 for design of Health Science/Library building in Swainsboro.</p> <hr/> <p>Began construction of Automotive Technology/Career Academy building in Vidalia.</p>	Objective 4. Provide credit programs to match workforce needs/strategic industries.	Received approval from TCSG State Board to proceed with plans for an Associate Degree Nursing program		

		Objective 4. Provide credit programs to match workforce needs/strategic industries.	Began construction of the Glennville Classroom building Selected an architect for the Health Science/Library building on Swainsboro Campus		
Goal 3. Enhance the College's organizational development in terms of its educational delivery, facilities and equipment, and internal workforce.		Goal 3. Enhance the College's organizational development in terms of its educational delivery, facilities and equipment, and internal workforce.		Goal 4. Enhance the College's organizational development in terms of educational delivery, facilities and equipment, and internal workforce	
Objective 1. Maximize efficiency and effectiveness in the delivery of programs and services.	Established Swainsboro Campus Bookstore which Opened Fall 2009.	Objective 1. Maximize efficiency and effectiveness in the delivery of programs and services.		Objective 1. Maximize efficiency and effectiveness in the delivery of quality programs and services	Q25
Objective 2. Expand human resources services to enhance internal workforce.	Developed and implemented new Full-Time and Part-Time Employee HR Checklists Employee Self Service Module Instructions disseminated on the Intranet. Self-calculating Employee Weekly Time Report developed/implemented. FLSA Employee Notification Form developed/disseminated Employee Handbook was developed/disseminated on the Intranet.	Objective 2. Expand human resources services to enhance internal workforce.	Developed new procedure and guidelines for staff person of the year awards. Continued to solve merger challenges	Objective 2. Implement a comprehensive facilities and capital outlay plan	MR&R projects completed totaled approximately \$200,000 and included the following: Restroom renovations on both campuses, renovation of millwork and counter tops in the student affairs and library areas on Vidalia Campus, flood damage repair on the Swainsboro Campus, roof repair on both campuses, construction of mock house laboratory for electrical program training, and numerous paint, flooring, and landscaping projects. Approximately \$500,000 of capital outlay expenditures to pay for design of new Health Sciences Building for the Swainsboro Campus.
Objective 3. Provide safe and secure campuses.	Security cameras installed Upgraded tactical communications	Objective 3. Provide safe and secure campuses.	Accomplished \$850,000 in MRR projects Developed a Master Campus Plan for Swainsboro Campus	Objective 3. Develop and implement plans to assure College safety, security, and business continuity	Tobacco Free Campus
Objective 4. Manage financial resources efficiently and effectively.	The College received an Unqualified Opinion (no findings) on the Annual Audit Report.	Objective 4. Manage financial resources efficiently and effectively.	Web-based Purchase Requisition tickler system was developed to improve internal control documentation. The PR System provided the electronic means to track receipt of a package to the College, receipt of the package to the requestor, and then informs the Business Office when the PR has been received completely.	Objective 4. Maintain innovative, cutting-edge technology and equipment to improve College operations and student learning	
Objective 5. Manage facilities and construction processes to maximize conservation and environmental initiatives, space utilization, campus efficiencies, and capital outlay planning.	Allied Health/Library building design was submitted in Capital Outlay.	Objective 5. Manage facilities and construction processes to maximize conservation and environmental initiatives, space utilization, campus efficiencies, and capital outlay planning.	New Master Campus Plan for Swainsboro Campus	Objective 5. Expand staff development and leadership training for personnel	
Objective 6. Assume that the College maintains innovative, cutting-edge technology and equipment to improve operations and enhance student learning.		Objective 6. Assume that the College maintains innovative, cutting-edge technology and equipment to improve operations and enhance student learning.	Completed bandwidth upgrade between Swainsboro and Vidalia	Objective 6. Improve faculty and staff recruitment and retention and increase the full-time faculty percentage.	
Objective 7. Assume that the administration of the College is customer focused in attaining the vision, reaching the goals and supporting the implementation of the strategic plan.	Developed FY 2010 Strategic Plan that was implemented July 1, 2010.	Objective 7. Assume that the administration of the College is customer focused in attaining the vision, reaching the goals and supporting the implementation of the strategic plan.	3 new Local Board policies and 3 new procedures were developed in FY 2011.		
Objective 7. Assume that the administration of the College is customer focused in attaining the vision, reaching the goals and supporting the implementation of the strategic plan.	Developed and implemented a new Policy Guide database.				
Goal 4. Improve the visibility, recognized value, and support of Technical Education, Adult Education, and Workforce Training for all citizens in Southeastern Georgia.		Goal 4. Improve the visibility, recognized value, and support of Technical Education, Adult Education, and Workforce Training for all citizens in Southeastern Georgia.		Goal 3. Improve the visibility, recognized value, and support of Technical Education, Adult Education, and Workforce Training	
Objective 1. Brand and sell the College as a first choice, first class educational experience with positive employment and education outcomes.	Implemented Marketing Plan	Objective 1. Brand and sell the College as a first choice, first class educational experience with positive employment and education outcomes.	New Marketing/PR director was hired.	Objective 1. Maintain comprehensive marketing plan	
Objective 2. Maintain COC and appropriate program accreditations.	SACS approved the Substantive Change Merger of Swainsboro Technical College and Southeastern Technical College. Dental Hygiene was accredited by the Commission on Dental Accreditation (CODA) - American Dental Association (ADA).	Objective 2. Maintain COC and appropriate program accreditations.	Received program accreditation for Clinical Lab Technology program Two staff members served on COC teams Selected QEP topic	Objective 2. Maintain SACS/COC and appropriate program accreditations	Emergency Medical Technician-Paramedic program, awarded initial accreditation. Submitted Compliance Certification to SACS/COC Off-Site Committee Developed Quality Enhancement Plan (QEP) MESH- Mathematics Enhancing the Sciences and Health Named QEP Director
Objective 3. Build private financial support and increase alternative funding sources for the College.	New Director of Institutional Advancement	Objective 3. Build private financial support and increase alternative funding sources for the College.	Foundation raised \$180,000	Objective 3. Build private financial support and increase alternative funding sources	Technical College Foundation Association Volunteer of the Year award to Mr. Shot Strange of the STC Foundation

Objective 3. Build private financial support and increase alternative funding sources for the College.	Merger of Southeastern Technical College Foundation and the Greater Swainsboro Technical College Foundation to the new Southeastern Technical College Foundation was a success.	Objective 3. Build private financial support and increase alternative funding sources for the College.	<p>The TCSG Matching Grant awarded STC the maximum amount of \$24,541.28.</p> <p>In 2010, the Georgia Work Ready Region Grant in the amount of \$350,000 was awarded with a title of Southeast Georgia Advanced Manufacturing and Distribution with the STC Foundation as the fiscal recipient.</p>		
Objective 4. Provide a system of research and assessment to present value-added data for monitoring, analyzing, planning, and decision making.	<p>Implemented a new FY 2010 IE Plan for the new College at its official beginning on July 1, 2009.</p> <p>Introduced IE Plan website.</p> <p>Received SACS/COC commendation from Merger Substantive Change Committee for the administration's foresight in implementing its web-based institutional effectiveness system (SPIRIT).</p>	Objective 4. Provide a system of research and assessment to present value-added data for monitoring, analyzing, planning, and decision making.	<p>Reports were developed to support data researched decision making:</p> <p>CCCSE Course Master Data File Generator</p> <p>Developed</p> <p>Civic/Professional Activities Report</p> <p>College Goals, Objectives, Unit Goals, etc. grouped by Goal and Objective Report (Program Goals not finalized)</p> <p>College Goals Report</p> <p>Employees Eligible to Retire</p> <p>Faculty Credentials Certification Expiration Report</p> <p>FT/PT Instructor Credit Hours Comparison Menu</p> <p>General Education Test Scores Summary Report, Including Not Yet Awarded</p> <p>Goals by Support Area</p> <p>Goals by Type Report</p> <p>Grade Distribution Report</p> <p>Improvements</p> <p>IPEDS Student to Faculty Ratio, Current Term</p> <p>IPEDS Student to Faculty Ratio, Selected Term</p> <p>IPEDS Student to Faculty Ratio, Current Term</p> <p>Plans/Results Tracking Report Plans/Results</p> <p>Tracking Report by Support Type</p> <p>President's Report(in development)</p> <p>SLO Suggestions</p> <p>Substantive Changes</p> <p>Surveys</p>		